



Board of Harbor Commissioners (BHC) Meeting Minutes
 Monday, Aug 11, 2022 – 8:00am
 In-Person Meeting
 Port Milwaukee – 2323 S. Lincoln Memorial Drive
 Milwaukee, WI 53207

BOARD COMMISSIONERS IN ATTENDANCE:

Comms. Alderman Mark Borkowski, President (Pres.) Tim Hoelter, Claude Krawczyk, Craig Mastantuono, Vice President (VP) Ron San Felippo, Diane Diel and Kathy Smith.

OTHERS IN ATTENDANCE:

Jonathan Fera
 Gregory Bird

Jeramey Jannene
 Jeffery Osterman

PORT MILWAUKEE STAFF IN ATTENDANCE:

Jackie Q. Carter – Finance and Administration Officer
 Maria Cartier – Market Development Manager
 Peter Daniels - Construction Engineer
 Matt Gwiazdowski – Engineering Technician IV
 Jazmine Jurkiewicz – Trade Development Representative
 Brian Kasprzyk – Chief Engineer
 Paula Olson – Administrative Assistant/Asst. Secretary
 Steve Paczesny – Field Engineer
 Adam Tindall-Schlicht – Port Director/Secretary

I. BHC Meeting Called to Order

Pres. Tim Hoelter called the June 20, 2022 meeting to order at 8:02 am.

II. ACTION ITEMS

Commr. Ron San Felippo motioned to take items 2-a, 2-b and 2-c from the relevant committees. He further moved to dispense with the rules of procedure to review and approve these minutes, so that only the votes for the members of each relevant committee were counted. The motion passed unanimously.

- a. March 23, 2022 Finance & Marketing Cmte. Minutes.... Ron San Felippo/Craig Mastantuono Committee Members Voting Only (San Felippo, Mastantuono, Diel, Krawczyk, Smith)
 Motion to approve by Commr. San Felippo was seconded by Commr. Mastantuono
 Approval was carried by the following vote:
AYES: Comms. San Felippo, Mastantuono, Diel, Krawczyk, Smith
NAYS: None
- b. June 15, 2022 Finance Cmte. Minutes..... Ron San Felippo Committee Members Voting Only (San Felippo, Krawczyk, Smith)
 Commr. Ron San Felippo’s motion to approve the June 15, 2022 minutes was seconded by Commr. Kathy Smith
 Approval was carried by the following vote:
AYES: Comms. Krawczyk, Smith, and San Felippo

NAYS: None

- c. August 3, 2022 Bylaw Cmte. Minutes..... Diane Diel
Committee Members Voting Only (Diel, Krawczyk, Smith)
Motion for approval brought forward by Commr. Diel and seconded by Commr. Smith
Approval was carried by the following vote:
AYES: Comms. Diel, Krawczyk, and Smith
NAYS: None
- d. June 20, 2022 BHC Meeting Minutes..... Tim Hoelter
All Harbor Commissioners Voting, Requires majority
Motion for approval brought forward by Commr. San Felippo and seconded by Commr. Smith
Approval was carried by the following vote:
AYES: Comms. Diel, Krawczyk, Smith, San Felippo, Mastantuono and Hoelter
NAYS: None
- e. Amendments to Harbor Commission Bylaws.....Diane Diel
All Harbor Commissioners Voting, Requires two-thirds
Approval of the amended Bylaws as recommended by the Committee requires full Board approval. The Committee report contains a redline packet that shows the changes to the Bylaws including, but not limited to:
- Deleting committee that hasn't been operating by creating a single Marketing and Development committee, various changes to make ease of access to the statutory and legal code citations, made changes to the duties of Secretary and created an Assistant Secretary.
- Commr. Diel moves the approval the amended Bylaws. Seconded by Commr. Smith.
Approval was carried by the following vote:
AYES: Comms. Diel, Krawczyk, Smith, San Felippo, Mastantuono and Hoelter
NAYS: None
- President Tim Hoelter thanked the committee for their hard work.
- f. Dissolution of the Harbor Commission Bylaw Committee..... Tim Hoelter
All Harbor Commissioners Voting, Requires two-thirds
Noting that the work of the Committee was concluded, motion of dissolution brought forward by Commr. San Felippo and seconded by Commr. Diel.
Approval was carried by the following vote:
AYES: Comms. Diel, Krawczyk, Smith, San Felippo, Mastantuono and Hoelter
NAYS: None
- g. Amendment to Contract 679 (Dock Work) Brian Kasprzyk
Port Director Adam Tindall-Schlicht had the floor, requesting that the Harbor Commission authorize an amendment to Contract 679 with a not-to-exceed approval of \$50,000. The Harbor Assistance Program (HAP) awarded the Port an approximate \$1.5 million emergency grant as a result of 2020 flooding to the Port.
- Contract 679 was awarded to Michels Corp. for dockside repair specifically related to the January 2020 flood event. The contract totals \$179,942, and the work is currently commencing.

Receding water levels have revealed additional issues at several Port docks.

- Board approval will allow Port staff to proceed with price quotes for time-sensitive work related to dock wall timber repair and replacement.

Commr. San Felippo moved for approval as seconded by Commr. Smith

Approval was carried by the following vote:

AYES: Comms. Diel, Krawczyk, Smith, San Felippo, Mastantuono and Hoelter

NAYS: None

- h. Amendment to agreement with Collins Engineers (South Shore Cruise Dock) Brian Kasprzyk Port Director Adam Tindall-Schlicht had the floor, requesting a not-to-exceed approval from the Harbor Commission for the ongoing design and preparation of the Port's South Shore cruise dock project, totaling \$100,000.

- The amendment would allow for a design to potentially expand South Shore Cruise Dock (SSCD) to allow for seawaymax cruise vessels. Leveraging a City of Milwaukee enterprise contract for design of the South Shore Cruise Dock with Collins.

Chief Engineer Brian Kasprzyk addressed questions regarding the contractor Collins Engineers, stating that the company has significant maritime experience and has worked with the Port on past project successfully.

Pres. Hoelter stated that we need to utilize the cruise opportunity to provide a world-class experience at SSCD as within budget.

All Harbor Commissioners voting, Requires majority

Commr. Smith made a motion to move forward as seconded by Commr. Diel

Approval was carried by the following vote:

AYES: Comms. Diel, Krawczyk, Smith, San Felippo, Mastantuono and Hoelter

NAYS: None

- i. Agreement with MMSD: DMMF License to Construct..... Adam Tindall-Schlicht
This is one of many expected contracts and agreements necessary to build the Dredged Material Management Facility (DMMF) and delist Milwaukee Harbor as an Estuary Area of Concern (AOC). The Port is allowing MMSD access to land owned by the Port north of the current federal sediment facility in order for it to build the DMMF.

All Harbor Commissioners voting, Requires majority.

Commr. Smith made motion to move forward, seconded by Commr. Diel.

Approval was carried by the following vote:

AYES: Comms. Diel, Krawczyk, Smith, San Felippo, Mastantuono and Hoelter

NAYS: None

- j. Agreement with MMSD: DMMF Facility Permitting Work Adam Tindall-Schlicht
MMSD brought on a second contractor, Ramboll, for DMMF-related design, permitting and project scope. The Port is paying for a design element in the DMMF to include a docking facility/relieving platform at the northern end of the future site.

- Port contributions for the design, approximately 10% of the overall cost to-date, is \$97,357.

- The total cost of the DMMF project is approximately \$150 million.

The first AOC related dredge project is expected to commence in 2023 for the Third Ward area sediments. Dredged material from this area will be stored in the existing sediment storage structure pending Federal approval.

The new DMMF will have the capacity to hold 1.9 million cubic yards of sediment. 1.4 of those are Legacy AOC sediments, 300,000 cubic yards is pre-dedicated for MMSD’s environmental projects, and 200,000 cubic yards is pre-dedicated for the Port related to commercial navigation.

Port Director Adam Tindall-Schlicht stated that “this is part of Milwaukee’s environmental legacy over the next 50 – 100 years.”

All Harbor Commissioners voting, Requires majority

Commr. San Felippo moves for approval, seconded by Commr. Smith.

Approval was carried by the following vote:

AYES: Commrs. Diel, Krawczyk, Smith, San Felippo, *Mastantuono and Hoelter*

NAYS: None

III. INFORMATIONAL UPDATES

- a. American Great Lakes Ports Assn. (AGLPA) Summer Meeting..... Adam Tindall-Schlicht

Port Milwaukee hosted the AGLPA Summer Meeting for the first time in 10+ years. It is a gathering of State and Federal officials that work in Great Lakes port work, commercial shipping and other organizations that support the maritime industry. Great Lakes Multi-day event.

Discussion at the AGLPA included the following topics:

- US Army Corps Funding (Harbor Maintenance Trust) and the supplemental funding the Corps received as part of the bipartisan infrastructure bill. The Corp has \$1 billion in unaddressed Federal backlog projects on the Great Lakes, including commercial dredging in Milwaukee Harbor and repairs to the Federal breakwater.
- U.S. Senator Tammy Baldwin continues to advance need for a new U.S. Coast Guard icebreaker to support winter commerce on the Great Lakes. Milwaukee is one of the few ports on the Great Lakes that maintains service during the winter months of January, February and March annually.
- The bipartisan infrastructure bill does a lot to advance necessary funding but much more is needed to complete the Soo Lock project. Much of the North American economy relies on a fleet of lakers that go from Lake Superior into the lower Great Lakes.
- The U.S. Congress has given to St. Lawrence Seaway \$5 million to support Great Lakes port marketing and trade. The Port’s marketing and trade team has been working to encourage projects and provide fresh ideas to bring Great Lakes monies to Milwaukee.
- U.S. Congresswoman Marcy Kaptur from Toledo, OH is advancing the idea of a Great Lakes Authority. The Seaway is the only current institution in the U.S. Government with a primary focus on shipping, marketing and lock operations on the Great Lakes. The Congresswoman is advancing in D.C. that there is a need for a different agency within

the U.S. Government that focuses on energy, environmental and economic policy on the Great Lakes.

- IV. PORT MILWAUKEE ENGINEERING REPORT** Brian Kasprzyk
Water levels on the Great Lakes have dropped. The Port is responsible for dredging docks for “seawaymax” commercial vessels. Dredging work in the Federal navigation channel requires approval of the U.S. Congress.

Port Director Adam Tindall-Schlicht added that one of the permitted uses of the Wisconsin Department of Transportation Harbor Assistance Program (HAP) is to provide 80% funding for municipal dredging.

- V. PORT MILWAUKEE TRADE DEV. REPORT** Maria Cartier, Jazmine Jurkiewicz
Bulk commodities are down with salt and grain lower than last year. Salt drop is due to milder winters in 2020 and 2021. Steel, which is of higher value, is up approximately 42% over last year. Liquid cargo is trending up. Robust return of imported steel and receiving of brewery tanks are highlights of trade early in the shipping season.

- VI. PORT MILWAUKEE OPERATIONS REPORT**John Dermeyer
An update on the electrical The Port purchased three new lawn movers which have cut the man hours of crew drastically; operations can now cut all of the Port grass in 16 – 18 manhours, including Urban Park.

Approximately 100 Kaszube descendants attended the annual picnic. Director Adam Tindall-Schlicht attended. The Director provided a few minutes of remarks and spoke to many of the living descendants.

The filming crew for John Gurda’s forthcoming documentary on Jones Island history was also present. The Port is sponsoring the documentary, which is to be released later this year. It will air on PBS.

No further progress on repairs to the *Harbor Seagull* due to supply chain issues related to electrical parts on order.

The Port deployed barricades to prevent automobiles on Pier Wisconsin, including painting the barricades yellow and installing reflective stickers for night time use. A new sign at the triangle near Harbor House also specifies “Authorized Vehicles Only,” as installed by the Bartolotta group.

- VII. PORT MILWAUKEE FINANCIAL REPORT** Jackie Carter
Revenue is a little behind; we should be at 58%. Expenses and salaries are being monitored.

The Port has selected a new employee who will start at the end of August to fill a vacant Operations Technician position. Recruitment for a new and sixth Operations Technician position will be posted soon; the Port’s 2022 Budget was the first in which 6 total Operations Technician positions were fully funded.

Port expenses will increase in the fourth quarter due to projects, per usual practice.

The Port received confirmation that an approximately \$40,000 outstanding receivable payment has been processed and will be included in the next report. Some tenants are beginning to pay rent late, but nothing too concerning at this time. A number of tenants do not operate on the same 30-day billing schedule as the City.

Port Director Adam Tindall-Schlicht would like to see Port crane utilization increase and maximize billable hours for Port crane operator.

VIII. PORT MILWAUKEE DIRECTOR'S REPORT Adam Tindall-Schlicht

The Port Director introduced a new Port employee, Construction Engineer Peter Daniels, who arrives at the Port from the City of West Allis, where he recently retired as the City Engineer.

Adam represented the Port and spoke at the Great Lakes Cities Initiative Annual Meeting in Canada. This is the policy arm of all mayors in the U.S. Great Lakes states, Quebec and Ontario.

A petty cash audit was recently conducted at the Port by the Office of the Comptroller; it went well. Both the Port Director and the Finance & Administration Officer felt the audit was beneficial as a review of Port processes and best practice recommendations. The Port Director expressed gratitude to Finance Specialist Selena Cole, who was temporary steward of petty cash during the Administrative Assistant staff transition at the time of the audit.

The new Commander of U.S. Coast Guard, Sector Lake Michigan, is Captain Seth Parker.

The Port recently attended Visit Milwaukee's annual meeting. Cruise ships were one of several topics highlighted.

Director Adam Tindall-Schlicht conducted extensive one-on-one meetings with each staff member to collect feedback about the Port workplace culture and how things are going.

The Wisconsin – Quebec cooperation agreement has been signed by Governor Evers. The Port Director led the committee that lead to the updated agreement.

The Port will continue to track WisDOT analyses in the years ahead for the 794 Lake Interchange Project.

Since the program started in April 2022, the Port has processed and accepted twelve vessels under the StewardSHIP initiative.

The Port continues to coordinate with the Common Council and Milwaukee World Festivals (MWF) personnel regarding information and availability of public access sites on the Henry Maier Festival Grounds.

Milwaukee hosted the USA Triathlon this summer.

The Port hosted a Port 101 with members of the Mayor's senior policy team.

- IX. ADJOURNMENT** Tim Hoelter
Pres. Hoelter’s motion for adjournment was seconded by Commr. Smith and carried by the following vote:
AYES: Commrs. Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter
NAYS: None

Pres. Tim Hoelter adjourned the August 11, 2022 Board of Harbor Commissioner’s meeting at 10:30 a.m.