



BOARD COMMISSIONERS IN ATTENDANCE:

Comms. Alderman Mark Borkowski, Diane Diel, President (Pres.) Tim Hoelter, Claude Krawczyk, Craig Mastantuono, Vice President (VP) Ron San Felippo, Kathy Smith

BOARD COMMISSIONERS EXCUSED:

Claude Krawczyk – Excused at 9:52am

OTHERS IN ATTENDANCE:

Gregory Bird – Community Member

Melony Pederson – Harbor District

Jeremy McKenzie – City Attorney

Zach Sadowski – Strand

PORT OF MILWAUKEE STAFF IN ATTENDANCE:

Jackie Q. Carter – Port Finance and Administration Officer

Maria Cartier – Market Development Manager

John Dermeyer – Port Facilities Supervisor

Jonathan Fera – Communications Officer

Matt Gwiazdowski – Engineering Technician IV

Jazmine Jurkiewicz – Trade Development Representative

Brian Kasprzyk – Chief Engineer

Steve Paczesny – Civil Engineer III

Eric Polzin – Harbor Master

Rhonda Ronsman – Executive Assistant/Assistant Secretary

Adam Tindall-Schlicht – Port Director/Secretary

I. BHC Meeting Called To Order

Pres. Tim Hoelter called the December 15, 2021 meeting to order at 8:00am.

II. ACTION ITEMS

a) **Approve Thursday, October 14, 2021 Meeting Minutes**

Presented by Pres. Hoelter

Following consideration and discussion by the Commissioners, Commr. Smith's motion to approve the October 14, 2021 minutes was seconded by VP San Felippo and carried by the following vote:

AYES: Comms. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter

NAYS: None

b) **Approve StewardSHIP Initiative**

Presented by Adam Tindall-Schlicht

Following consideration and discussion by the Commissioners, VP San Felippo's motion to approve the StewardSHIP Initiative was seconded by Commr. Smith and carried by the following vote:

AYES: Comms. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter

NAYS: None

- c) **Approve 2022 Port Tariff**
Presented by Adam Tindall-Schlicht
Following consideration and discussion by the Commissioners, Commr. Smith's motion to approve the 2022 Port Tariff was seconded by Commr. Krawczyk and carried by the following vote:
AYES: Commrs. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter
NAYS: None
- d) **Approve Port Use of City Enterprise Contract for DeLong Rail Engineering**
Presented by Brian Kasprzyk
Following consideration and discussion by the Commissioners, Commr. Smith's motion to approve Port Use of City Enterprise Contract for DeLong Rail Engineering was seconded by VP San Felippo and carried by the following vote:
AYES: Commrs. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter
NAYS: None
- e) **Approve Contract 678 (Pole Building Metal Roof Retrofit)**
Presented by Brian Kasprzyk
Following consideration and discussion by the Commissioners, Commr. Smith's motion to approve Contract 678 (Pole Building Metal Roof Retrofit) was seconded by Commr. Mastantuono and carried by the following vote:
AYES: Commrs. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter
NAYS: None
- f) **Approve Contract 679 (Flood Repair Dockside Work)**
Presented by Brian Kasprzyk
Following consideration and discussion by the Commissioners, VP San Felippo's motion to approve Contract 679 (Flood Repair Dockside Work) was seconded by Commr. Smith and carried by the following vote:
AYES: Commrs. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter
NAYS: None
- g) **Approve Contract 680 (Railroad System Maintenance)**
Presented by Brian Kasprzyk
Following consideration and discussion by the Commissioners, Commr. Krawczyk's motion to approve Contract 680 (Railroad System Maintenance) was seconded by Commr. Smith and carried by the following vote:
AYES: Commrs. Borkowski, Diel, Krawczyk, Mastantuono, Smith, VP San Felippo and Pres. Hoelter
NAYS: None

III. **INFORMATIONAL UPDATES**

- a) **Port Milwaukee – Public Awareness Video – Maria Cartier**
The Port Milwaukee Public Awareness Video is targeted to its public customers and Milwaukee citizens. This video will be featured on YouTube and the Port Milwaukee website providing audiences with information on the Port's recreational venues and economic impact on the city. The Commissioners suggested sending the video to the offices of U.S. Senator Tammy Baldwin, U.S. Congresswoman Gwen Moore, the Wisconsin Department of Transportation (WisDOT), the Milwaukee Department of City Development (DCD), the U.S.

Department of Commerce and the Great Lakes Cruising Coalition. A few updates and changes will be made before releasing.

IV. PORT MILWAUKEE ENGINEERING REPORT – Brian Kasprzyk, Steve Paczesny

Average water levels are close to being realized on Lake Michigan. Port Milwaukee is approximately one (1) foot above the long-term average.

The railroad project is in its second phase. Nearly 7,000 ft. of track in the intermodal yard is being replaced. All of the crossings have been replaced. This project is 80% funded by Wisconsin Department of Transportation (WisDOT) and is slated to be completed in the next few weeks.

The Bradford Roof project includes a coating system that will be completed as a proactive measure to avoid future water damage at these Port warehouses.

The DeLong Agricultural Maritime Export Facility (AMEF) site and rail development is ongoing. Construction is planned after the rail design is complete. South Shore cruise dock is close to a final design, expected at the latest by early 2022. Once full funding is in place and received, engineering will review and place the design into a public bid package for the Board's consideration.

The South Lincoln Memorial Drive rail crossings project is near completion in 2022. The final phase is toward the North end. This will include coordination with Port tenants to minimize the operational impact.

The Area of Concern & Dredged Material Management Facility (AOC and DMMF) project is ongoing. Dockwall inspection and inventory will continue and will be expanded to other areas around the city. Port Milwaukee will also be partnering with the DCD to obtain an extensive, comprehensive dockwall inventory throughout the city. This will include all private and public information on Lake Michigan and Milwaukee's three (3) rivers. Port Milwaukee is hoping to add this to our current Geographic Information System (GIS) site.

V. PORT MILWAUKEE TRADE DEVELOPMENT REPORT – Maria Cartier, Jazmine Jurkiewicz

Cargo overall is down 13% while municipal cargo is down 11%. Dry bulk and steel are each down 12%.

The last international vessel, *Lake Erie*, left the night of December 13th, 2021. The last container for the Ascent project was delivered yesterday, December 14th, 2021.

In November, Maria attended the American Metal Supply Chain Industry Dinner in Nashville, TN. Jazmine and Maria attended the Metropolitan Milwaukee Association of Commerce (MMAC) 2021 All Member Meeting. 29 students from Michigan State University visited Port Milwaukee. They attended a panel discussion, were provided a "Port 101" presentation, and also were given an in-depth tour of Jones Island. Adam presented to the College Endowment Association at the Women's Club of Milwaukee. HwYH2O had a virtual briefing that was attended by Port Milwaukee staff.

Training is still needed on the X-ray machine before the 2022 cruise season begins. Jazmine will keep the BHC updated on this effort.

VI. PORT MILWAUKEE OPERATIONS REPORT – Eric Polzin

The *Harbor Seagull* marine survey is complete. Some challenges were found that need to be addressed with regard to aged piping systems and other needed upgrades. The *Harbor Seagull* is not expected to be in the water until spring 2022.

The Cruise Terminal Security Plan is pending approval by the U.S. Coast Guard. The rules are still being finalized.

The anticipated December 2021 winter lay-up schedule is as follows:

- *Stewart J. Cort* – January 10, 2022 through the middle of March 2022
- *Integrity/GL Ostrander* – early January through the end of February of 2022
- *Margaret/Albert* – end of December 2021 through the end of March 2022
- *Great Lakes/Michigan* – long-term storage (6-8 months) through the end of March 2022

Testing for the harbor crane operator is complete. The new crane operator is scheduled to start on December 28, 2021.

VII. PORT MILWAUKEE FINANCIAL REPORT – Jackie Q. Carter

Revenue improved in December 2021. Expenses are improving with an expectation that Port Milwaukee will end the year with a surplus.

Port receivable delinquencies are a fluid situation that is in a constant state of improvement. Conversations with company leads and finance managers are ongoing.

Port Milwaukee received more funding this year which has allowed more projects to be worked on and completed. Payment of receivables is also improving with a focus on resolution of old invoices.

VIII. PORT MILWAUKEE DIRECTOR'S REPORT – Adam Tindall-Schlicht

- **Strategic Meeting with U.S. Congresswoman Gwen Moore** - October 15, 2021
Port Milwaukee provided a tour and had a brief strategic meeting with U.S. Congresswoman Gwen Moore, discussing the Port's work and the infrastructure bill.
- **Floating of the *Mark W. Barker*** - October 28, 2021
Adam attended the Bay Shipbuilding launch of the first U.S.-flag Great Lakes bulk carrier built in 40 years, the *Mark W. Barker*. The ceremony took place in Sturgeon Bay, WI. It is being built to handle salt and cargo. It is expected to be in operation in May of 2022. The ship will only operate on the Great Lakes.
- **Memorial Service for Doug Gold, Terminal Manager at FMT Milwaukee** - October 29, 2021
A memorial service was held on October 29, 2021 for Federal Marine Terminals (FMT) Manager Doug Gold, who passed away on October 11, 2021. The service was attended by FMT and Port Milwaukee staff, customers, and Doug's family and close friends. FMT has indicated that a new manager is expected to be appointed by early 2022, ideally well before the international shipping season begins in 2022.
- **Federal Breakwater Improvement Mtg. w/ U.S. Army Corps of Engineers** - November 4, 2021
After 20 years of advocacy and after the passing of the infrastructure bill, it is expected that federal breakwater improvements may be happening over the next 2-3 years.

- **Port Milwaukee, Milwaukee Dept. of Public Works (DPW) Meeting with Kaszube Descendants** - November 16, 2021
Port Milwaukee staff, DPW, and Kaszube family descendants had an informal meeting to discuss Kaszube history on Jones Island. Next steps include providing history and training to Port Staff on Kaszube history at the next Port Staff meeting in 2022.
- **Community Winter Preparedness Media Event w/Mayor Barrett** - December 8, 2021
Mayor Barrett and the DPW operations team held a press event at the Port informing the public about winter preparedness.
- **Spill Remediation by Komatsu of Milwaukee Estuary** - December 10, 2021
Adam met with Komatsu corporate representatives regarding their plan for remediation after an oil spill happened as caused by Komatsu on December 3, 2021. Once the immediacy of the remediation is complete, Adam will be working with Komatsu to create a multifaceted, robust after-action plan. Komatsu informed federal and state channels, but not Port Milwaukee, or City of Milwaukee officials. Port staff is trained to respond to environmental, on the water events such as this.
- **Hiring Consultation for New Executive Director at Non-Profit Harbor District, Inc.** - Lilith Fowler has announced her departure as the Executive Director for the Harbor District. A nationwide search for a replacement is now underway.
- **Implementation of City COVID-19 vaccination mandate** – Port Milwaukee is continuing with its efforts to ensure that employees are compliant with the City of Milwaukee COVID-19 vaccine mandate and that employees’ right to appeal a decision are fully exercised under the law.
- **Hiring a Full Port Workforce**
 - New Crane Operator (On the Job: December 27, 2021)
 - New Civil Engineer II (On the Job: January 21, 2022)
 - New Operations Technician (Position Announcement TBD) - **Funded in 2022 Budget**
 - New Civil Engineer III (Position Announcement TBD) **Funded in 2022 Budget**
- **International Cruise Developments**
 - Wisconsin ARPA *Capital Tourism* Grant
 - Federal ARPA *Capital Tourism* Grant
 - RFI for South Shore Cruise Dock Development
- **Frank Productions Music Venue in Third Ward** - Potential Harbor Commission Review/Action of Proposed Easement in April 2022. The location of this venue merits a high level of community engagement and public information sharing.

IX. ADJOURNMENT

Commr. San Felippo’s motion for adjournment was seconded by Commr. Smith and carried by the following vote:

AYES: Commrs. Borkowski, Diel, Mastantuono, Smith, VP San Felippo and Pres. Hoelter

NAYS: None

Pres. Tim Hoelter adjourned the December 15, 2021 Board of Harbor Commissioner’s Meeting at 10:15am.